



**2021 Governmental & Sanitary Sewer Overflow Reduction Program  
(SSORP) Engineering Design Services  
Solicitation Number: PS-00107**

**ADDENDUM 2  
April 7, 2021**

<b>RESPONSES TO QUESTIONS</b>
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- 1. Question: Evaluation Criteria in Similar Projects and Past Performance - In instances where a project was not traditionally bid (i.e., the contractor was selected from an IDIQ/rotation list pool), how should Respondents complete the OPCC Table? Is it acceptable and would a submittal still be considered responsive if the Respondent were to show “N/A” when necessary?**

*Response: Projects that meet the RFQ criteria can be listed, the respondent should clarify in all applicable columns that an IDIQ/rotation list pool was used if N/A is part of the response. Respondents should consider providing a range of projects that will allow the reviewer to assess the consultant’s capabilities.*

- 2. Question: This RFQ referenced above states that the response should be no more than 17 pages (with 1 page for the org chart; up to 8 pages for resumes; and 8 pages for project approach and QA/QC). The RFQ also states that the cover letter should be numbered. Does the cover letter count toward the 17 page limit?**

*Response: The seventeen (17) page limit does not include any items that are required. Please reference page 9, Section IV, B. 3. of the RFQ, as well as the Page Matrix for this solicitation that is currently posted on the SAWS website to assist in this determination. All pages of the proposal should be numbered and correspond with the Table of Contents.*

- 3. Question: As stated in Section I. Section A. Objective: “the 2021 Governmental and (SSORP) Engineering Design Services Contract, which will include the rehabilitation and replacement of small and large diameter water and/or wastewater facilities for unspecified projects which will require a Scope of Services to be performed by a qualified consultant(s) or consulting firm(s) on a work order basis.” Does this RFQ include water and wastewater, or just wastewater facilities?**

*Response: This RFQ response should account for both water and sewer facilities.*

- 4. Question: On page 9, the RFQ states to begin numbering the pages with the Cover Letter. We just want to clarify that the Cover Letter does in fact count toward the 17 page limit, correct?**

*Response: See response to Question 2.*

- 5. Question: Can SAWS please confirm that you ONLY want us to include resumes from the Project Manager, Cost Estimator, QA/QC Reviewers, and Design Team Leads, and that no other resumes should be included (such as the Project Principal, etc.)?**

*Response: Respondents shall provide resumes for the following key personal only: Project Manager, Cost Estimator, Quality Assurance and Quality Control Reviewer, Design Team Leader(s). Resumes for Design Team Leader(s) are limited to no more than three (3) regardless of the number of Design Team Leads.*

- 6. Does the Table of Contents count in our limit of 17 pages for this RFQ?**

*Response: See response to Question 2.*

- 7. Attachment III asks us to “include a description of the role of any sub-consultants your firm is proposing and their experience”. Where are we to provide this narrative?**

*Response: Narrative for the scope of work could be include in the first column then the sub-consultant can list checkmarks as they apply. Based on the identified relevant experience provided, indicate if you and/or your sub-consultant(s) have the same experience (i.e. if experience in trenchless technology is listed and respondent “you”, sub 1 “Consultant A” & sub 3 “Consultant C” has the same experience, but not sub 2 “Consultant B” then mark as such). Refer to example below:*

<p style="text-align: center;"><b>Experience Relevant to Scope of Work</b></p> <p style="text-align: center;"><i>(I.E.: Trenchless technology, open cut pipeline installation, conducting preliminary archaeological and environmental reviews, etc.)</i></p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Respondent “Add Prime</p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Sub 1: “Add Sub Name “</p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Sub 2: “Add Sub Name”</p>
<p>“Add Narrative: Ex Open Cut Design Experience”</p>	X	X	
<p>“ Add Narrative: Ex Trenchless CIPP Design experience”</p>	X		X

- 8. First page (I.A.) of RFQ refers to wastewater facilities, can you please clarify is there will be any lift station projects under this contract or just pipeline projects only?**

*Response: The wastewater facilities will be limited to pipeline projects only and will not include lift station projects.*

- 9. What will be a non-joint Governmental project?**

*Response: A project where the utility owner bids a project on its own, independently from a third party agency (Ex. City of San Antonio, Texas Department of Transportation, etc.).*

**10. What will be the basis for SAWS selection of consultant on Governmental or SSORP contract?**

*Response: All respondents' submittals will be reviewed per the criteria listed in the RFQ and have the same opportunity for selection of either Governmental or SSORP contract.*

**11. Project approach: Does the consultant need to select one contract either Governmental or SSORP to write the project approach on?**

*Response: The Respondent does not need to select project (contract) for the submittal.*

**12. Will 11x17 size page counted as one page if used for an exhibit?**

*Response: Yes, it does. Respondent's responses should be clear, concise, and complete. They should be submitted using an 8 ½" by 11" portrait format (up to 11" by 17" will be permitted for drawings, where warranted).*

**13. Project approach: Does the consultant need to select one contract either Governmental or SSORP to write the project approach on?**

*Response: See response to Question 11.*

**14. In the "Similar Projects and Past Performance" section, Item #2, ADDITIONAL (3) projects. Can those be a mix of prime and sub-consultant?**

*Response: Yes, the additional three (3) projects can be a combine of prime and sub-consultants.*

**15. We understand that (3) of the (5) projects should be performed by the Respondent but we were wondering if the "Additional" (3) could be a mix?**

*Response: See response to Question 14.*

**16. Also, in the "Project Approach" section, can you please clarify the difference between Governmental and Non-Governmental agencies? Would non-governmental be agencies such as Spectrum, ATT, etc.?**

*Response: See response to Question 9.*

<b>CHANGES TO REQUEST FOR QUALIFICATIONS</b>
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1. Page 1, remove and replace Section I. Project Information, A. Objective paragraph 2 with the following:

*It is anticipated that SAWS will award five (5) Governmental contracts and three (3) Inflow Reduction contracts totaling \$7 million, as result of this Request for Qualifications (RFQ). Respondents should have familiarity working on joint bid and non-joint bid SAWS projects within the City of San Antonio (COSA), Bexar County, Texas Department of Transportation (TXDOT),*

*and San Antonio River Authority (SARA) right-of-way and other governing agencies, as well as familiarity working on SAWS Sanitary Sewer Overflow Reduction Program (SSORP) projects.*

2. Addendum 1, Changes to the Specifications, #1, remove and replace with the following:

*SAWS anticipates awarding five (5) Governmental Contracts and three (3) SSORP Inflow Reduction contracts as a result of this RFQ.*

<b>END OF ADDENDUM</b>
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This Addendum is four (4) pages in its entirety.